

# Kansas Continuing Legal Education Quick Tips

For questions regarding Kansas CLE, please visit the website, [www.kscle.org](http://www.kscle.org), or contact the office directly at (785)368-8201, or [cleinfo@kscourts.org](mailto:cleinfo@kscourts.org).

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## Resources

- 1) [Rules Relating to Continuing Legal Education: Kansas Supreme Court Rules 800-811](#)
- 2) [Guidelines](#)

**Compliance Period:** July 1-June 30

**Annual Registration Fee:** Due June 30. Paid through the Kansas Attorney Registration online portal. No payments accepted in person or by mail.

## Programming Formats

- 1) Live
  - a. In Person
  - b. Electronic
  - c. In House
- 2) Prerecorded

*\*There are no caps/limits on a specific format; you may get all credits from any programming format.*

## Credits 101

- 1) Must have at least 12 credits every compliance period
- 2) At least two of those credits must be ethics and professionalism
- 3) Up to two of those credits may be Law Practice Management (LPM). LPM is not a requirement. Any extra LPM credit will not be counted for carryover credit.
- 4) Up to 10 credits may carry over to the next compliance period as general credits.  
Ethics credit carries forward as general credit.

## Program Approval

Generally: It's the provider's responsibility!

Lawyers: Just make sure that the program says "Kansas Approved." If it does, you're good to go! Approved programs will be listed on the Kansas CLE website under "Course Search."

For programs not approved by the provider, lawyers may individually seek approval, but for live programs only (not prerecorded). All forms necessary for accreditation requests can be found on the Kansas CLE site, <https://www.kscle.org/forms>. Review the rules and guidelines for deadlines for accreditation requests.

## **Attendance Reporting**

Generally: It's the provider's responsibility! If the program is approved by the provider, they are responsible for returning the attendance to the Kansas CLE office, either electronically or via US Mail. Allow 30 days for providers to report.

- 1) **In person.** Execute and turn in to the Kansas Notice of Accreditation to the provider
- 2) **Electronic or prerecorded.** Lawyer will need their own device to record their personal login and logoff and complete any interactive and verification requirements through the provider. For instance, questions or codes that may pop up on screen throughout the program will need to be reported back to the provider in the manner set out by that provider. If you are sharing a computer or device, only one person will be eligible to receive credit. Finally, always make sure the provider has your Kansas Supreme Court number and that they know you need credits reported to Kansas.
- 3) **Teaching and authorship credit.** Executing and returning the form is the responsibility of the attorney, not the provider. The teaching and authorship credit applications can be found on the Kansas CLE site, <https://www.kscl.org/forms>.